



Expressions of Interest Consumer Representative

WA Sexual Health and Blood-borne Viruses Advisory Committee (WA SHaBBVAC)

The WA Department of Health's (DoH) Sexual Health and Blood-borne Virus Program is calling for Expressions of Interest for a two year term on the WA Sexual Health and Blood-borne Virus Advisory Committee (WA SHaBBVAC). Three consumer/community representatives who have, or have been affected by viral hepatitis, the human immunodeficiency virus (HIV), and/ or other sexually transmitted infection(s) (STI) are required.

The WA SHaBBVAC assists the WA DoH's Chief Health Officer (CHO), under the *Public Health Act 2016*. It includes members from non-government organisations, health service providers, researchers, policy-makers and representatives from affected communities.

Representation from affected communities on the WA SHaBBVAC is important as it provides an opportunity for people with lived experience to advocate for and contribute to the public health response to HIV, viral hepatitis and STIs, in WA.

The WA Sexual Health and Blood-borne Viruses Advisory Committee

The key roles of the WA SHaBBVAC are to:

- develop and maintain partnerships amongst health service providers, researchers and non-government organisations to support and promote a whole-of-government, multi-agency approach to all matters related to HIV, viral hepatitis and STIs
- discuss and develop innovative approaches to prevent and control HIV, viral hepatitis and STIs in WA
- provide input into the WA DoH's state health plan and policies for HIV, viral hepatitis, and STIs, taking into account matters such as prevention, education, treatment, care, surveillance, research, legal and policy issues, and evaluation
- advocate for people living with or at-risk of HIV, viral hepatitis or STIs.

WA SHaBBVAC meets three times a year for a two-hour meeting. Meeting time and location will be advised prior to each meeting.

Consumer representatives will serve one fixed term of two years on the WA SHaBBVAC. They may serve one term only unless otherwise approved by the Chief Health Officer.

Consumer representative requirements

Requirements of the consumer representative on the WA SHaBBVAC include:

1. basic knowledge and understanding of HIV, viral hepatitis or STIs
2. attending the WA SHaBBVAC meetings (may include additional meetings outside of the Advisory Group meetings) in person or via phone and contributing fully and constructively at meetings
3. listening respectfully and working with others

4. contributing a consumer or community perspective into discussions and decision making and engaging with affected communities, with Health Consumers' Council's support if required
5. consulting with relevant networks (formal or informal) and expressing or representing the views of others
6. agreeing to having their name (or alias) and contact details published on an online consumer engagement webpage
7. following the Terms of Reference of the WA SHaBBVAC, Public Sector Commission Code of Ethics, and the WA Health System Code of Conduct
8. signing the Deed of Confidentiality for the WA SHaBBVAC.

Role expectations and support

Consumer representatives of WA SHaBBVAC can expect to:

1. be equal members of a group that is respectful, open and operates with integrity
2. be reimbursed for their participation
3. receive timely communication of working documents
4. be supported in their role on the WA SHaBBVAC and have access to training and mentoring through the Health Consumers' Council
5. participate in an orientation session with Health Consumer Council in preparation for their role
6. have coverage for any legal liabilities in the course of their duties with the WA SHaBBVAC.

Selection Process

Applications will be assessed and shortlisted by the Chair (CEO of WA Primary Health Alliance), Deputy Chair (Health Consumers Council (WA) Inc Executive Director) and approved by the Chief Health Officer. On request, prior to submitting their application applicants can meet with WA SHaBBVAC Secretariat for an informal discussion to ask questions about the WA SHaBBVAC and clarify any details regarding participation. The selection process will take approximately six weeks after closing date.

Application closing date

4pm, Friday 20 September, 2019

Payment

Consumer representatives will be remunerated for their participation on the WA SHaBBVAC (for maximum of four hours per meeting) at \$537 per meeting as recommended by the Public Sector Commissioner in accordance with the *Premier's Circular 2017-08, State Government Boards and Committees*.

Contact

For more information or to request a meeting please contact:

WA SHaBBVAC Secretariat on 9222 2326 or email paramjit.kaur@health.wa.gov.au

